

myStaffingPro® - Feature Comparison

Choose the myStaffingPro® edition that is right for your organization!

myStaffingPro® offers a solution for companies of any size that are looking for web-based applicant tracking. While features vary by the version selected, all editions are built on the same proven web-based technology.

- **myStaffingPro® Standard System:** We recognize that many small to mid-sized companies are looking for an affordable solution that offers the features they want and need. This "streamlined" version of myStaffingPro® is implemented in up to 10 business days!
- **Enterprise Edition:** We will build your system by adding the features to our Standard System that you need to manage your ongoing recruitment processes. All standard myStaffingPro® features are available with this version. Our structured implementation process guarantees the system will be live within 30 business days.
- **Custom Solution:** The Custom solution incorporates all of the features of the Enterprise Edition with your company's additional need to deliver tools related to your staffing process. This may involve integrating with other vendors that provide assessments, background checking services, WOTC administration, etc.

myStaffingPro® Feature Comparison	Standard	Enterprise	Custom
Custom Candidate Portal designed to your specifications	✓	✓	✓
Referral Source Data Collection: Collect applicant primary sourcing information, secondary sourcing information (with specific follow-up questions) and employee referral data.	✓	✓	✓
EEO Data Collection: Collect applicant demographic information that can include gender, ethnicity and veteran status using OFCCP classifications and descriptions.	✓	✓	✓
Standard Prescreening Questionnaires: Standard web prescreening questionnaires built specifically for your position. Questions may be used to disqualify applicants from your process.	✓	✓	✓
Application Builder: Design your application by selecting from job application modules including work history, education, military experience, licenses and certifications, skills, work schedule, etc.	✓	✓	✓
Auto-Email Settings – Create custom auto-email notifications to your inbox for your "hot jobs".	✓	✓	✓
Saved Searches – Access the searches that you use the most often from the myMenu desktop.	✓	✓	✓
Standard Applicant Workflow: Use statuses that communicate status messages and auto emails based on your hiring process. Track your applicant flow and deliver customized messages.	✓	✓	✓
Custom Emails: Create custom emails in text format or html to send to applicants who complete the online application or from myStaffingPro®.	✓	✓	✓
Advanced Keyword Search – Search for applicant resumes that match specific keywords.	✓	✓	✓
Web-Based Training	✓	✓	✓
Applicant and User Support: Email Support, #800 telephone support and chat enabled support.	✓	✓	✓
Standard Reports – Predefined reports that can be created by the user by selecting location, status and/or date range, including "drill-down" capability.	✓	✓	✓
Onsite Training: Comprehensive "hands on" training for users onsite at your location.	✓	✓	✓
User Defined Fields – View or edit an unlimited number of user defined fields related to your requisition. These fields can contain formatting and validation, specific to your company.		✓	✓
Custom Reporting: Custom Reporting offers ad-hoc advanced reporting features in myStaffingPro®.		✓	✓
Requisition Workflow Approval Process: Create an electronic workflow process for submitting approvals for requisitions prior to posting them.		✓	✓

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Job Board Posting / Sourcing: Seamlessly post your active requisitions to selected job boards. Manage other sourcing options by Requisition: job board resumes, newspapers, community based organizations.		✓	✓
Upload and Parse Resumes: Candidates can choose to cut and paste or upload a resume when applying. The parsing feature will populate the Application Builder document, taking the place of your paper application.		✓	✓
HRIS Integration: Electronically transmit new hire data from myStaffingPro® to your HRIS system. This can be offered with all systems for a customization fee.		✓	✓
Hiring Manager User Level – Set limits applicable to your hiring managers regarding access to requisitions and applicants.		✓	✓
Custom Scoring Prescreening Questionnaire: Apply values to the answers to your prescreening questions resulting in a weighted percentage. Use this value to determine the most qualified applicants.		✓	✓
Document Templates: Your approved wording and formatting can be applied to document templates and accessed within the applicant record for easy printing a mailing.		✓	✓
Assessment Integration: Integrate an online assessment into your employment application and store result information in myStaffingPro®.		✓	✓
Applicant Limit Counter – Automatically limit the number of applicants you allow to apply to a requisition based on applicant status.		✓	✓
Applicant Workflow: Use Status Progression to manage the flow of applicants through your process.		✓	✓
Task Manager: Allow users to set up reminders associated with applicant and requisition records. Reminders can be assigned to other users. The reminder is a quick link to the applicable record(s).		✓	✓
Progress Meter: Candidates can gauge their progress during the online application process. Each page displays the name of the section they are completing and how many sections still need to be completed.		✓	✓
Automated Scheduling: Set-up automated scheduling for your interviews, assessment sessions, open houses, etc.			✓
Work Opportunity Tax Credit (WOTC): Integrate WOTC into your employment application and store result information in myStaffingPro®. Electronically transfer hired applicant data to your WOTC provider.			✓
Background Checking: Integrate the collection of background checking data into your online application process and electronically transmit that data to your service provider. Store results in myStaffingPro®.			✓
Job Offer Process: Create a custom workflow process for extending job offers.			✓
Custom Access Levels: Create custom security levels for your users.			✓
<i>Coming soon! On Boarding and Electronic Signature</i>		✓	✓

	Standard Edition	Enterprise Edition	Custom Solution
Number of Users	Unlimited	Unlimited	Unlimited
Number of Applicants	License=2,500 applicants/yr	12,000 – 75,000 apps / year	Unlimited
Implementation Time	1 to 10 business days	30 – 60 days	Varies with features selected
License Fees (Increments of 2500 applicants / year)	Begin at \$200 / mo.	\$1,000 - \$4,000 per month	Varies with features selected
Implementation Fees (one time charges)	\$1,000	\$1,500 - \$15,000	Varies with features selected